Overview

EBA Contract Compliance
- Annually
- Ongoing

Data Needs
- Child Trends
- YASI

Monthly Reporting
- Report template
- Service Completion Forms

Reminders
- Website
- Forms
- SIRS

DSP Monitoring and Audits
- RSC MPT Tool
- Results categories
Do I need to sign a new EBA contract for FY21?

**Term.** Unless terminated earlier as set forth herein, the initial term (the “Initial Term”) of this Agreement shall commence on the Effective Date and shall end on [DATE], unless earlier terminated as set forth herein. Subject to the terms and conditions of this Agreement, the term of this Agreement shall automatically renew immediately following the expiration, as applicable.

No, EBA’s Subcontractor Agreement is “Evergreen”

We need current information from each Provider:

- **Ongoing, at least annually:**
  - Contract and Program Contacts
  - COI
  - Licenses
  - Certifications
  - Service Map Update/Review

- **Annually:**
  - Background Affidavit
  - Quality Assurance Review- as needed

Routine Reports (e.g. billing, treatment plans, Monthlies. Service Completions)
Only Change Pending: Services Names and Definitions

Documentation review

EBA will send a link for each Provider to Review and Update as needed
Provider Map

https://evidencebasedassociates.com/vamap/editprovider.php

Background Affidavit

6/5/2020
Confidentiality Agreement

6/5/2020

Confidentiality

All billing, service completion and communication, with youth specific data must be submitted securely.

6/5/2020
In May 2018, the Office of Juvenile Justice and Delinquency Prevention (OJJDP) announced a funded Child Trends evaluation of the VA DJJ Service Coordination Model.

- OJJDP is funding this evaluation under its Field Initiated Research and Evaluation Program, which supports innovative and methodologically rigorous research and evaluation efforts that inform policy and practice to advance effective delinquency prevention and juvenile justice system interventions.

https://www.ojjdp.gov/research/Evaluation-Regional-Service-Coordinator-Virginia.html

We (Child Trends, DJJ, EBA/AMI) are evaluating the following:

1. **Quantity/Instance:** How many juveniles are receiving services?
2. **Efficiency of Referral Process/Service Initiation:** How quickly are services being offered?
Timely Service Initiation

• **Referral Process/ Purchase of Services.**
  • PRIME CONTRACTOR shall issue a referral packet and POSO to PROVIDER, which shall notify PROVIDER of the need for Services. The POSO will describe which Services are requested and shall include Dosage Guidelines.
  • Prior to commencing the delivery of Services, and **within three (3) days of receipt of a referral packet or POSO** from PRIME CONTRACTOR, PROVIDER shall notify the PRIME CONTRACTOR and designated DJJ staff of the available Service start date and PROVIDER assigned staff, as appropriate.

We are evaluating the following:

1. **Quantity/Instance:** How many juveniles are receiving services?
2. **Efficiency of Referral Process/Service Initiation:** How quickly are services being offered?
3. **Completion & Progress:** Once in service, are those services being completed? Did they make progress?
4. **Intervention Targets/Service Matching:** Are youth receiving the appropriate services?
5. **Behavior Change:** How do youth change while in the system?
6. **Cost/Cost Effectiveness:** How much do services cost? Which services are the most cost-effective (or produce the most return on investment)?
7. **Recidivism:** What are the measures of success for interventions designed to effect behavior change (excluding monitoring programs and evaluations and assessments)?
YASI Alignment

New referral form coming soon!

Monthly report Template
### Goals and Objectives

**YASI/Criminogenic need**

**Progress on the goals**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/5/2020</td>
<td>Monthly/ Ongoing Documents</td>
</tr>
<tr>
<td></td>
<td>Billing/ Monthly Reports/ Service Completion</td>
</tr>
</tbody>
</table>
Resources on the Website

VIRGINIA SERVICE COORDINATION

VA RSC Project

Resources

Commissions

TESTIMONIALS

"EBA is a top notch professional organization. Staff are exceptional, knowledgeable, professional, responsive to state and local needs, honest and they deliver what they promise."
Service Completion Form/ Discharge Form

- Data Collection Started in 2018
- Forms Due to EBA by the 15th of each month for all youth discharged the prior month.
- Form is located on the EBA website.

Service Data Definitions

<table>
<thead>
<tr>
<th>Service Start Date</th>
<th>The date the DSP initiates actual service delivery (e.g., first session, initial appointment, intake appointment).</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Plan Date</td>
<td>The Date of the Service Plan/ treatment plan or Individualized case plan for the youth's services.</td>
</tr>
<tr>
<td>Service Plan Conf.</td>
<td>Verification from the PO or RSC that a youth’s service plan has been confirmed.</td>
</tr>
<tr>
<td>Service Plan Date</td>
<td>The date a particular RSC service is completed. A youth may have multiple Service Completion Dates.</td>
</tr>
<tr>
<td>Actual Service Completion Date</td>
<td>The status of a youth's participation in services, (i.e., complete or incomplete). If incomplete, includes the reason why.</td>
</tr>
<tr>
<td>Service Never Began Reason</td>
<td>If a youth never began services, an open text field to explain why.</td>
</tr>
<tr>
<td>Progress Status at Termination</td>
<td>The status of a youth's progress in a service (i.e., has a youth met some or all of their overarching or service goals).</td>
</tr>
<tr>
<td>Final Actual Dosage</td>
<td>Actual number of units received.</td>
</tr>
<tr>
<td>Unit</td>
<td>Unit of service delivery (e.g., hour, session, unit, day, month, group, evaluation/assessment, fee, court appearance, mile).</td>
</tr>
</tbody>
</table>
Service Completion Definitions

<table>
<thead>
<tr>
<th>Service Completion Status</th>
<th>Service Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>Met all goals</td>
</tr>
<tr>
<td>No - Administrative discharge (e.g., judge's decision)</td>
<td>Met some goals</td>
</tr>
<tr>
<td>No - Transfer to another funding stream</td>
<td>Did not meet goals</td>
</tr>
<tr>
<td>No - Moved</td>
<td></td>
</tr>
<tr>
<td>No - Never began</td>
<td></td>
</tr>
<tr>
<td>No - Drop out</td>
<td></td>
</tr>
<tr>
<td>No - Deceased</td>
<td></td>
</tr>
<tr>
<td>No - Committed for a prior event</td>
<td></td>
</tr>
<tr>
<td>⭐ No - Committed to DJJ status</td>
<td></td>
</tr>
<tr>
<td>⭐ No - Committed/ Detained for new offense</td>
<td></td>
</tr>
<tr>
<td>Yes - Completed</td>
<td></td>
</tr>
</tbody>
</table>

Monitoring Prioritization Tool (MPT)
Section M. **Programmatic Oversight.** PRIME CONTRACTOR shall, as a condition of its contract with the Commonwealth, monitor and oversee the delivery of Services. PROVIDER shall cooperate with PRIME CONTRACTOR by providing any requested to probation officers) in a timely manner. Timeliness of reports shall be determined in the sole discretion of the PRIME CONTRACTOR.

PRIME CONTRACTOR may conduct periodic unannounced programmatic and administrative monitoring to assess the PROVIDER’s compliance with this Agreement and applicable federal and state laws, rules and the PRIME CONTRACTOR’s policies and procedures. PRIME CONTRACTOR shall permit persons duly authorized by the PRIME CONTRACTOR to inspect any records, papers, documents, electronic documents, facilities, goods and services of the PROVIDER that are relevant to this Agreement, and interview any clients, subcontractors, volunteers, and employees of the PROVIDER under such conditions as the PRIME CONTRACTOR deems appropriate.

Following such inspection, the PRIME CONTRACTOR will deliver to the PROVIDER a list of its findings, including deficiencies regarding the manner in which Services are provided. The PROVIDER shall rectify all noted deficiencies specified by the PRIME CONTRACTOR within the specified period of time set forth in the PRIME CONTRACTOR’s monitoring report. The PROVIDER’s failure to correct these deficiencies within the time specified by the PRIME CONTRACTOR may constitute a breach, and PRIME CONTRACTOR shall be entitled to withhold payment and/or terminate this Agreement. This Section M shall survive the termination of this Agreement.
Reminders

Ongoing Reminders

**Serious Incident Reports**
- Incident Notifications and reports are required.
- Direct Care and Community Based SIR are on the Website.

**Stay Connected**
- Update the Provider Directory
- Register for the Newsletter
- Monitor the EBA Website for updates

**Billing**
- Forms on the website
- PowerPoint Presentation
- Ask for help
Billing Calendar

- Located on the website.
- Fiscal year end was this week – Huge Kudos to all the Providers that got billing in early and accurately!

Next First Friday Call: July 10th at 10 AM